



LOI FORM Instructions & Questions

The LOI form can be accessed online from April 15th - June 15th and from September 1st to November 1st. **The deadlines to submit the LOI form are June 15th and November 1st.**

You will find the following questions below on the LOI Form which must be completed online by clicking on the LOI Form link on the MNITF website. *(Note: The actual LOI form is periodically revised and this guide may not have been updated.)* You are required to answer the questions with an asterisk (*) in order to submit an LOI. The Principal Investigator must create a User Account and submit form.

Eligibility Criteria*

Please confirm that you've read and understand the eligibility criteria.

Please review the MNITF Research Grant Program here. You must be eligible to be considered.

- Principal Investigator is actively involved in research.
- Organization is established (refer to possible limitations on website).
- Research falls within the priority areas listed above.
- Research is aimed to improve clinical outcomes and/or positively impact the field of organ transplantation.
- Organization is willing to accept indirect costs not to exceed 10% of direct costs.
- Research funding is not readily available from other sources.

Do you meet the eligibility criteria? Choices Yes No

Description of Organization and Principal Investigator

Project Name* Character Limit: 100

Organization Overview*

Please provide a brief description of your organization. Character Limit: 1000

Is the Organization a 501c3 as Designated by the IRS?*

Please note: The MNITF considers requests from organizations with and without 501c3 status.

Choices Yes No

Stage of Investigator*

An Early Stage Investigator:

- has completed terminal research degree or end of post-graduate clinical training, which ever date is later, within the past ten years; and



- has not previously competed successfully as a Principal Investigator for a substantial NIH independent research award.

Are you considered an Early Stage Investigator?

Choices Yes No

Bio of Principal Investigator*

Please provide a brief bio, include accomplishments in this area of research. Character Limit: 2000

Project Overview

Project Objective* (Character Limit: 600)

Summarize the overall objective of this project in one to three sentences.

Amount Requested* (Character Limit: 20)

Note: Grant amount requested must not exceed \$150,000.

Total Budget (from LOI form)* (Character Limit: 20)

What is the total amount of funds required from all sources to undertake this project?

Project Start Date* (Character Limit: 10)

MNITF does not award grants to retroactively fund projects completed prior to the granting decision which will be toward the mid-October 2021. Project start date should November 1, 2021 or after.

Project Duration* (Character Limit: 2)

What is the anticipated total duration of this project in number of months? (Character Limit: 2)

Please Indicate the Priority Area of the Project*

Choices

- Donor Selection & Screening
- Organ Quality Assessment
- Organ Recipient Related and/or Post-Transplant Monitoring
- Patient Education
- Other

"Other" Priority Area (Character Limit: 100)

If selected "Other" from the above question, what is the priority area?



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Impact of Project on the Transplant Community* *(Character Limit: 2,500)*

Briefly describe the potential impact of the project on the transplant community.

Description of Project* *(Character Limit: 6,500)*

Provide a brief description of the project, include:

- Goals/Aims
- Anticipated Outcomes
- How Goals will be Measured

Additional Comments *(Character Limit: 1,000)*

In one paragraph, provide additional comments you believe would help the RAB understand why your project should move forward.

Principal Investigator

Print Name of Principal Investigator* *(Character Limit: 250)*

Title of Principal Investigator* *(Character Limit: 100)*

Today's Date* *(Character Limit: 10)*