



Application Guidelines

If you are selected to submit a formal application, you will receive an email inviting you to submit a grant proposal online.

Application deadlines: July 31st and December 15th.

You will find the following questions below on the Application which must be completed online. You are required to answer the questions with an asterisk (*) in order to submit the application.

Overall Grant Proposal:

Brief Description of Project*

Provide a brief description of the project using lay language. *(Character Limit: 600)*

Research Plan - Specific Aims*

List the specific aims of the project. *(Character Limit: 3,000)*

Research Plan - Research Strategy*

Description of the research strategy, include: *(Character Limit: 10,000)*

- Significance and innovation
- Approach and alternative approach(s)

Research Plan - Pictures, Graphs, Charts (PDF)

If unable to insert pictures, graphs and charts in the Research Strategy section, you may upload a supplemental document. *(File Size Limit: 12 MB)*

Anticipated Outcomes*

Provide anticipated outcomes. *(Character Limit: 2,000)*

Research Plan - Timeline*

Provide a timeline to accomplish specific milestones for each aim by using the number of the month (3,6,9,12) of the Project you expect to complete each milestone. *(Character Limit: 3,000)*

Example: Aim 1: (list)

- *List milestone and the # of the month expected to be completed.*
- *List milestone and the # of the month expected to be completed.*

Description of Priority Area of the Project*

Provide a short description of how your project fits at least one of the following research priorities: *(Character limit: 3,300)*

- Creating a comprehensive, multi-disciplinary program of research that advances scientific knowledge which will improve clinical outcomes in transplantation;



- Integrating the field of transplantation with the latest donor screening technologies, immunogenetics, post-transplant monitoring, and advancements in regenerative medicine;
- Making unique contributions to biology and medicine by developing new diagnostic and therapeutic paradigms;
- Empowering patients with end-stage organ disease and transplant recipients through education to proactively manage their health and improve their long-term outcomes.

Bibliography

Provide the bibliography by uploading the document. There is no page limit, but limit to no more than 25 references. (*File Size Limit: 1 MB*)

Budget:

Total Amount Requesting*

What is the total amount you are requesting for MNITF to fund.

Total Direct Cost*

What is the total direct cost?

Total Indirect Cost*

What is the total indirect cost? (Indirect cost is not to exceed 10% of direct cost and to be included in the total amount requesting)

Total Budget for Project*

What is the total budget for the Project (including other funding needed to complete)?

If the budget exceeds amount requesting

If the budget exceeds the amount requesting, is the other funding secured?

Choices

Yes or No

Unsecured Funding

If the other funding needed to complete the project is not secured, please explain. We are most interested in how you plan to obtain funding and complete the project within the timeline.

(*Character Limit: 600*)

Budget Form*

Provide the breakdown of the budget using the PHS 398 Initial Period Form, which can be downloaded from the NIH website as a writable PDF. (*File Size Limit: 3 MB*)

Budget Justification*

Provide a narrative for each line item cost on the Budget Form. Allowable costs include:

(*Character Limit: 10,000*)



- Salary/benefits for support staff or trainees
- Student stipends
- Material Supplies
- Indirect costs are allowed, but not to exceed 10% of the direct costs and must be included in the total amount requesting.
- MNITF does not fund instruments and hardware costing more than \$5,000.

Other Information:

NIH Style Biosketch (PDF)*

Please provide NIH style Biosketch for Principal Investigator and all Co-Investigators. *(File Size Limit: 1 MB for each Investigator)*

NIH Style "Other Funding" Page (PDF)

Upload the NIH style "Other Funding" Page for Principal Investigator and all Co- Investigators. *(File Size Limit: 1 MB)*

Regulatory Approvals (PDF)

Provide, if available, in one PDF document the following: *(File Size Limit: 7 MB)*

1. Regulatory approvals for human subjects (IRB),
2. Animal subjects, use of human stem cells (SCRO),
3. Radiation (Radiation Safety Committee), and/or biohazards (Biosafety Committee)

Letter of Support

Junior faculty members must provide a letter of support from their department chair or other unit head discussing the applicant's commitment to career development, availability of research space and other resources for the proposed research. Established investigators (full Professor or equivalent) do NOT need to provide a letter of support. *(File Size Limit: 1 MB)*